



Due to changes in our community related to COVID-19, our protocols and guidelines are updated from time to time. Please refer to this document as it will be updated accordingly.

**First and foremost, if your child has *KNOWN EXPOSURE* to a person positive with COVID-19, for greater than 15 minutes, up to 48 hours before their symptoms started, at less than 6 feet away, then your child **MUST** begin quarantining for 14 days from the last time of exposure. Please call the Attendance Line, 554-3562, and inform us if this is the case.**

**If ANYONE in your household has had potential exposure to COVID-19, please call the school to speak to Mrs. Holekamp. She is happy to help you determine what steps your family should take.**

#### **WHEN YOUR CHILD IS SICK:**

If there is **NO KNOWN EXPOSURE** to COVID-19, your child must stay home and check in with your child's physician if your child has **ONE** of the following symptoms:

Fever                      Cough                      Shortness of breath/difficulty breathing                      Loss of taste or smell

Or if your child has **TWO** of the following symptoms (even with none of the above symptoms) also call your child's physician:

Headache                      Sore throat                      Nasal congestion                      Fatigue  
Body aches                      Vomiting or Diarrhea                      Chills

If you are keeping your child home for any reason, please call the Attendance Line, 554-3562, and explain the symptoms each day. It will be up to your child's physician if they feel that your child needs further investigation as to what is going on or if they think a COVID-19 test is needed.

If a doctor orders a COVID-19 test, the student can't return to school until the results come back negative. Please send the results to Mrs. Holekamp.

Siblings may continue to come to school, so long as they have **NO KNOWN EXPOSURE TO A COVID-19 POSITIVE CASE.**

To inform St. Michael if testing is being done or what the physician's recommendations are, please call the Attendance Line at 554-3562. You may also email us the plan as well, but it is **VERY IMPORTANT** to include Mrs. Florea and Nurse Holekamp in the email (as well as teachers and Mrs. Murphy if desired).

(TURN OVER FOR LEARNING-AT-HOME-DURING-AN-ILLNESS PROTOCOLS AND RETURN TO SCHOOL CRITERIA)

# PROTOCOL for Remote Learning

**For Face-to-Face Learners and At-Home Learners:**

**It is up to you, as a parent to decide if your child is well enough to attend remotely.**

**It is NOT our expectation for any sick child to learn from home. If your child is sick and needs to rest please inform us via the Attendance Line, 554-3562, or send emails to Mrs. Florea, Mrs. Holekamp, and teachers.**

**Steps to take:**

- **K-4**
  - Notify the attendance line of the student's absence and reason for the absence each day.
  - Indicate if you would like work, until s/he has access to get online, sent home with a sibling or if you will be picking it up at the end of the day.
  - Notify the teacher letting them know you would like to be remote while absent, if it exceeds 2 days.
  - Teachers need 48 hours notice so they can prepare.
  - Students will be permitted to log into the ZOOM classroom beginning the third day.
  - The student is expected to attend all classes including homeroom.
  
- **5-8**
  - Notify the attendance line of whether your child will be absent or a remote learner, as well as symptoms.
  - Email the teachers as soon as possible, no later than prior to the 7:45 A.M. so the teachers will know to expect your child.
  - Students are expected to attend all classes including homeroom.

**Important:** At this point if no COVID-19 test is being recommended, your child may return to school according to the same sick policy we have always had:

- 24 hours fever/vomiting/diarrhea free
- They have been on their antibiotic 24 hours and they are feeling better
- When their symptoms have vastly improved and they are feeling better

**Never hesitate to call or email Mrs. Holekamp, Mrs. Florea, or Mrs. Murphy with questions or concerns.**

*We really appreciate your cooperation, and we hope your child is able to return back to school soon with confidence that it is appropriate to do so.*