



ST. MICHAEL  
THE ARCHANGEL  
CATHOLIC PARISH AND SCHOOL

September 30, 2020

Dear Parents,

Our formal Parent-Teacher Conferences are scheduled for October 12-14, 2020 from 3:30-7:00 p.m.

Since conferences will be held over Zoom, we ask that you have a private place to speak freely with the teachers.

All conferences will once again be scheduled online through your Option C Family Portal. Attached to this letter are directions on how to schedule your conferences.

One of the many features of this service is that you can see exactly which times are available in real time. This allows for better planning for you and your family.

As always conference times are on a first-come, first-serve basis. If you have a specific time that you can attend, it is best that you sign up as soon as possible so you can secure the time that you need. You may begin scheduling your conferences tomorrow, October 1st.

Grades K-3 will be held with specific homeroom teachers. Grades 4 and 5 conferences will be held by grade level. (4th grade should schedule with Mrs. Kraus, while grade 5 should schedule with Mrs. Holthaus.

If you have any questions, please do not hesitate to call the office and we will be more than happy to help you.

Sincerely,

Principal

**CHURCH**

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